



Job Description

IT Faculty, Graphic & Print design Software

Location: Greater Noida

Reports to: Sr. Manager, IT Programme

Section 1 | About Udayan Care

Udayan Care, a Public Charitable Trust has been working for the quality care of disadvantaged children and women and youth for over 23 years, with the endeavor of providing sustainable rehabilitation. The mission of "A nurturing home for every orphaned child; an opportunity for higher education for every girl and for every adult; the dignity of self-reliance and the desire to give back to society." is what drives its 100 employees and close to 800 volunteers to action.

Udayan Care provides homes to orphaned children while also giving girls financial and development support to continue higher education, and communities to train themselves in vocations, by engaging socially committed individuals, who provide a transformative, nurturing and mentoring environment, to help them realise their full potential.

Udayan Care has been accredited by Give India, Guidestar and Credibility Alliance, for its transparent and credible performance. In 2015, the Honourable President of India awarded Udayan Care the **National Award for Child Welfare 2014**—India's highest commendation for a non-profit child welfare organisation constituted by the Government of India for its efforts to bring smile in the life of young children.

Section 2 | About Information Technology Programme

Present era is an era of Information Technology (IT) and Udayan Care does recognize the importance of the IT skill-set and soft skills in the technology-driven world. We planted our roots in the IT field in 2004 and have been growing at a consistent pace since then. We currently have 10 centres in 3 states and our IT centres have equipped over 11200 students in Delhi and NCR. Please visit: www.udayancare.org

Section 3 | Purpose of the Role

We are looking for a self-motivated Graphic & Web designing faculty for our Graphic and Print Design 6 month's certificate course conducted for youth from low economic background. The center is located in Greater Noida.

The candidate should possess an excellent working knowledge of latest Adobe Creative Suite and other print & publishing industry software. Knowledge of web designing and related software would be a plus. S/He will be able to demonstrate either teaching experience in a formal education setting or experience as an instructor in industry. The candidate must have passion of a facilitator who finds great satisfaction in students learning and growing from their teaching. A combination of teaching and industry experience is preferable.



Section 4 | Skills and knowledge

- Well versed with latest version of Adobe Photoshop, Illustrator, In-Design, Dreamweaver, Corel Draw, Light room, and Acrobat Pro. Knowledge of Adobe Creative Cloud is a must
- Knowledge of Design Theory and Illustrations
- Experience in Graphic & Print Design Industry
- Knowledge of website designing, HTML and scripting
- Good communication skills and passion for training
- Using innovative methods and activities to make an impact by improving student performance
- Ability to manage youth from diverse backgrounds
- Support students in interview preparation and job placements by building relationships with companies
- Prepare students for ACA and ACE certification
- Having ACA or ACE certification would be an added advantage
- Punctual, dedicated and commitment for a long-term relationship

Section 5 | Experience and qualification

Experience

- Around 1-2 years of work experience
- Prior experience in leading NGO in programme implementation or teaching will be preferred
- Zeal to work in the community.

Educational Qualifications

- Graduate/post graduate (BCA/MCA) or in any discipline with one year computer diploma in Graphic Design & Web Designing

How to Apply:

Please Download the Job Application form from our website www.udayancare.org fill it and send to jobs@udayancare.org with your updated C.V.

Contact Person: Sarika (HR Officer)

Remuneration: As per industry standards